

ASPRS Potomac Board Meeting

Date: December 16, 2019

Time: 6:00 PM

Mode of Meeting: Teleconference

Members Present:

1. Jackie Carr (President)
2. David Lasko (Vice President)
3. Evan Brown (Region Council Representative)
4. Michael Paquette (Region Director)
5. Kevin Dobbs (Region Director)

Members Absent:

1. Gang Chen (Immediate past president)
2. Kunwar Singh (Secretary-Treasurer)
3. Yogendra Singh (Historian)
4. Hope Morgan (Region Director)
5. Harold Rempel

Opening: Carr, President ASPRS Potomac Region initiated the teleconference meeting at 6:00 PM. The number of Board members present satisfied the quorum requirement.

1. Approval of November 2019 meeting minutes:

- Members unanimously approved November 2019 meeting minutes, a motion lead by **Paquette** and seconded by **Brown**.

2. President Report (Carr):

- At the request of ASPRS, **Carr** will be sending emails to the 18 Potomac Region members who's ASPRS membership will expire on December 31, encouraging them to continue their membership.

3. Secretary-Treasurer (Singh):

- The region provided financial support of \$240 for the UNC Charlotte student chapter and earned interest of \$1.12 on money in Money Market account. Currently, the Region holds:
- Accounts Total \$30,744.51
 - Checking **\$3,449.63**
 - Money Market **\$27,294.88**
- Money loan to ASPRS National \$25,000.00. Repayment is due at the end of 2019.
- Carr indicated that she expects to hear soon from ASPRS concerning either their repayment of the loan or a request for its continuance.

5. North Carolina Chapter Report (Rempel/Morgan):

- No report on the North Carolina Chapter

6. Committee Reports:

- **Nomination Committee** (Chen and Singh):
 - **Carr** indicated that one person for each open position (Secretary/Treasurer and Region Director) were nominated, and the election survey was issued via email to the Potomac Region members on December 10. The election closes on December 23. She expects we will receive the formal election results from

ASPRS by the end of the year.

- **Technical Programs Committee Report (Lasko):**
 - No report on the technical Program Committee.
- **Communications and Publications Committee Report (Singh/Carr):**
 - **Region New Website**
 - **Brown** indicated that he, Singh and Lasko met to discuss the website proposal from FrogSplash and agreed it is promising and developed a set of questions and discussion topics to provide information to finalize a recommendation to hire. Brown issued those questions to FrogSplash; the committee reviewed and discussed the responses and recommend we hire FrogSplash pending our receipt of and satisfactory review of their contract. Carr asked that the committee forward the contract to the Board before the next Board meeting. If the contract is received soon she may ask for an ad hoc email coordination of a motion to pursue hiring FrogSplash. Refer to Brown's email of December 1 for example websites that FrogSplash has developed.
 - **Newsletter**
 - **Carr** indicated she desires to issue the next newsletter to Potomac Region Membership either shortly before or after the Annual dinner on February 9. If you have any topics which you like to contribute to the newsletter please see her.
- **Student Chapter and University Programs Committee Report (Paquette):**
 - **Paquette** indicated he issued an email to the student chapters on December 9 asking for student volunteers for the upcoming GeoWeek 2020 in DC. Benefits provided by ASPRS includes waiving of registration fees, hotel cost reimbursement and other benefits. As of this evening, he has not received any responses but students will likely submit directly to national.
 - Since ASPRS also uses young professionals as volunteers, with the same benefits, **Carr** asked the board members to contact any young professionals they know who might be interested in this opportunity.
 - **Carr** asked Paquette to solicit student chapter input for inclusion in her Annual Dinner presentation.
- **Professional Certification and Career Advancement Committee Report (Morgan):**
 - No report on the Professional Certification and Career Advancement Committee.
- **Awards Committee Report (Dobbs):**
 - The latest development regarding student awards will be presented at the next Board meeting.
- **Annual Meeting Working Group (Carr/Brown):**
 - The Board approved (Lasko motioned and Paquette seconded) a motion drafted by Carr to accept the Annual Dinner recommendations provided by Brown, including the family style menu items, the Signature Sweet table, and the ancillary costs listed in his spreadsheet. The Board set the ticket pricing at \$25 for members, \$10 for students, and \$40 for guests. See Brown's email of December 1 for more details.
 - Brown will proceed with final coordination with Maggiano's, including how well it will interact with the web meeting service provided by ASPRS.

7. Region Officers Council Representative Report (Brown/Carr):

- **Brown** and **Carr** indicated it was a short meeting, mostly focusing on scheduling the ROC meeting at the upcoming Geo Week. In a discussion of region volunteer activity and board participation, other regions indicated they also struggle to find candidates for region board positions.

8. Summary of Action

- Carr will report on election results when they become available
- Brown, Singh and Lasko will coordinate the website contract with the Board before the next Board Meeting and provide a final recommendation.
- Dobbs, Paquette and Singh will present the new proposal for student awards at the next Board meeting.
- Brown will pursue final coordination with Maggiono's restaurant.
- Paquette will email the student chapters regarding student chapter material for inclusion in Carr's annual dinner presentation.

Meeting Adjournment: Paquette made a motion to adjourn, seconded by Brown. The President adjourned the meeting at 6:45 pm.