

ASPRS Potomac Board Meeting

Date: September 16, 2019

Time: 6:00 PM

Mode of Meeting: Teleconference

Members Present:

1. Jackie Carr (President)
2. David Lasko (Vice President)
3. Kunwar Singh (Secretary-Treasurer)
4. Evan Brown (Region Council Representative)
5. Hope Morgan (Region Director) she will leave early due to another conference call.

Members Absent:

1. Harold Rempel
2. Yogendra Singh (Historian)
3. Kevin Dobbs (Region Director)
4. Michael Paquette (Region Director)
5. Gang Chen (Immediate past president)

Opening: Carr, President ASPRS Potomac Region, initiated the teleconference meeting at 6:00 PM. Board members present barely met the quorum requirement. **Morgan** left meeting a bit early to continue her participation at the **2019 NCAUG Annual Conference** held on September 18-20, 2019 in Wilmington, NC that required us to make a motion on a time sensitive decision with regards to the region website domain via email.

1. Approval of July 2019 meeting minutes:

- o Members unanimously approved July 2019 meeting minutes, a motion lead by **Brown** and seconded by **Lasko**.

2. President Report (Carr):

- o **Carr** updated us that the ASPRS National has a new, neat and clean logo that we can use on ASPRS Potomac Region website and newsletters.
- o **Carr** recommended to stand up the Nominations committee. Per the bylaws, Gang will chair this committee and Kunwar will participate. Committee will try to formally add one more person that does not have to be a board member and can be a member at large. Past officers are often willing to help out. As per **Carr**, last year **Paul Bresnahan** helped out. **Carr** suggested us to aim for a mid-November to early December election – release the voting survey the week of 18 November. Committee will draft an email describing the open positions for us to send out through national as a call for nominations to go out in early October. **Carr** would also like a short article on Board service and the call for nominations to go out in the Newsletter planned for late October as kind of a last call.
- o A joint meeting of the 21st William T. Pecora Memorial Remote Sensing Symposium (Pecora 21) and the 38th International Symposium on Remote Sensing of Environment will convene in Baltimore, Maryland, USA from October 6 – 11, 2019. As per **Carr**, ASPRS National encourages people to stay designated hotels as this is one of their biggest financial risks.
- o GEOWeek, the ASPRS Annual meeting, will be held 23-25 March 2020 at the

Washington Convention Center in DC. The call for workshop and session abstracts is already out. **Carr** suggested the board of directors to get the word out and encourage workshop proposal submission. Workshop submission deadline is 25 September; session abstracts are due 31 October.

- ASPRS National shared membership list but there are many issues between Potomac Region and National membership. The same goes for the working list of sustaining members and **Carr** was asked to avoid sharing that list with others until issues are resolved.

4. **Secretary-Treasurer (Singh):**

- As per **Singh**, ASPRS Potomac Region's finance for the September month has changed a bit as we paid \$90.00 to Martin Wills for the web maintenance and an interest gain of \$2.32 to Money Market account.
- Accounts Total \$31,769.10
 - Checking \$4,477.62
 - Money Market \$27,291.48
 - Money loan to ASPRS \$25,000.00. Repayment is due at the end of 2019.

5. **North Carolina Chapter Report (Rempel/Morgan):**

- As per **Morgan**, Lila from NC A&T State University will submit bylaws by the end of September. Likewise, the GGSO (Geospatial Graduate Student Organization) from North Carolina State University will work with **Morgan** to establish a student chapter.

6. **Committee Reports:**

- **Technical Programs Committee Report (Lasko)**
 - **Lasko** sent out the **Technical Programs Committee Report** survey result last month. 21 people responded to the survey. As per the survey: attendees prefer shorter events 1 to 2 hours, evening events were the prime preference, majority responded wanted tours, and attendees tend to attend one or two events per year. Respondent also asked some questions as well.
 - Respondents want to tour federal facilities, such as NASA, and the National reconnaissance office, USGS, and NGA. All areas are government agencies. People prefer dinner with technical topics that helps to network.
 - **Lasko** sent out the whole survey. People are interested in shorter events, such as Webinar, technical event but very little interest in professional development programs such as certificates etc.
 - **Lasko** will contact previously mentioned companies like ESRI for tours.
- **Communications and Publications Committee Report (Singh/Carr):**
 - **Website**
 - **The asprspotomac.org domain** is currently registered to the University of Missouri, Department of Geography. The domain registration is due to expire 14 October 2019.
 - a. Martin Wills, now retired from University of Missouri, has provided us website management support but would now also like to retire from that duty. Consequently, University of Missouri would like to transfer the domain registration to the Potomac Region since there will be no ongoing affiliation.
 - b. At a past meeting, it was suggested that we check in with national about the possibility to use the national headquarters permanent address for contact information in the transfer of the domain registration from University of Missouri to the Potomac Region.

- c. During Monday’s meeting, Carr shared with participants that she contacted national regarding use of their permanent address. National counter proposed that they could “set up a domain hosting account so we can transfer domain ownership from UM to ASPRS. We’ve (national) had good experience with GoDaddy, and their renewal fees are cheaper than Network Solutions and they have a more robust billing system that will allow for separate payment methods for each product (domain, ssl, web hosting, etc.)”
- d. Carr expressed that I am hesitant to go down the path suggested by national as it extends far beyond our request to simply utilize their permanent address. There are many management aspects of the organization that national continues to struggle with and while our board representation and location changes with elections, the positions are sufficient to maintain organizational knowledge and responsibility for the domain registration. Carr also expressed hesitance about Go Daddy from discussions with a number of website designers.
- e. Carr suggested an alternative during discussion where we would continue with Network Solutions for our domain hosting account and renew the domain registration for a two year period using the current **Board’s Secretary/Treasurer’s contact** information for the renewal. By the bylaws, the Secretary/Treasurer’s address is the address of the Potomac Region. By renewing for just two years at a time, when renewal comes up again, the Secretary/Treasurer will then be President of the Board and can work with the new Secretary/Treasurer on the renewal. From there the process can repeat with sufficient institutional knowledge. The fee is \$13.95 per year.
- f. **Brown** has formulated a motion which he will share by email for a second, discussion and a counter-motion or a vote. We need to resolve to an action by mid next week if possible.
- **Web management:** the region received one response to their call for applications. Singh, Brown and Lasko will review the provided proposal and make a recommendation to the board no later than the October board meeting.
- **Newsletter**
 - Committee is working on the newsletter. It will come out by the end of October. Carr is looking for newsletter content.
 - Carr requested that newsletter content be submitted to her by 11 October.
 - This year the ASPRS annual conference (now GEOWEEK) is at the Washington DC Convention Center, 23-25 March 2020. For our Potomac Region October newsletter, Carr would like to create an article on those great geospatial geek places for people to check out while in DC. Carr suggested that this is a fun way to promote the conference and remind people that they may want to spend a little extra time in DC if they can manage it or of ways to “entertain” friends if they are local.
 - Carr asked to send her a note on your favorite places, exhibits or experiences for the geo-geek. It can be anything that rings your geospatial bell. There are some obvious ones like the Space Shuttle

Radar Topography Mission Canister, Antenna at the Smithsonian Udvar-Hazy Center and, the Jefferson Stone down by the Washington Monument. Please send what you can by the end of the month.

- **Morgan** and **Carr** talked about the 2019 NCAGU annual conference. **Morgan** will take some pictures from the conference for the newsletter. **Carr** suggested to identify someone who is attending 2019 Pecora for the conference highlights. **Carr** suggested to add the call for nomination to generate activities in the region. This will come from **Chen, Singh** and **Morgan**. Newsletter would be another venue to advertise the call for nomination.
 - **Carr** is planning to save date for the annual meeting, perhaps the end of October. She is hope to getting some response from the national. **Carr** will also like to highlight student chapter activities. Carr will talk to **Paquette and Dobbs**.
 - **Morgan** suggested adding something corky in the newsletter, for example, where each of the board of directors grew up, what is their favorite place of vacation, something personal but not too personal, etc. Carr will send out an email to everyone comfortable in sharing this for the newsletter. **Carr** suggested **Morgan** to chime in when she send out an email.
- **Student Chapter and University Programs Committee Report** (Paquette):
 - No report
 - **Professional Certification and Career Advancement Committee Report** (Morgan):
 - **Morgan** is working on understanding photogrammetric certification process and related materials. Work is in progress.
 - **Awards Committee Report** (Dobbs):
 - No report

7. **Region Officers Council Representative Report** (Brown/Carr):

- National is trying to get the membership organized. They want regions help to manage renewals with personal contact.
- Consolidations of regions are continuing to move slowly along and there should be an announcement in the ASPRS newsletter for comment.

8. **Summary of Action**

- **Carr** will send out an email to the board of directors for the Board Decision on way forward with website domain registration
- **Chen** and **Singh** will activate the Potomac Region Nominations Committee
- Send highlights related to student chapter activities, Pecora conference, etc. to **Carr**
- **Dave, Brown**, and **Singh** will review the ASPRS Potomac Region website RFP.
- **Brown** will formulate a motion which he will share by email for a second, discussion and a counter-motion or a vote.

Meeting Adjournment: Lasko made a motion to adjourn, seconded by Brown. The President adjourned the meeting at 7:00 pm.