

ASPRS Potomac Board Meeting

Date: March 18, 2019

Time: 6:00 PM

Mode of Meeting: Teleconference

Members Present:

1. Jackie Carr (President)
2. David Lasko (Vice President)
3. Kunwar Singh (Secretary-Treasurer)
4. Kevin Dobbs (Region Director)
5. Hope Morgan (Region Director)
6. Evan Brown (Region Council Representative)
7. Gang Chen (Immediate past president)

Members Absent:

1. Michael Paquette (Region Director)
2. Harold Rempel
3. Yogendra Singh (Historian)

Opening: Jackie Carr, President ASPRS Potomac Region, initiated the teleconference meeting at 6:00 PM. Meeting had a full quorum. It started with brief board member introductions. Members unanimously approved January 2019 minutes, a motion lead by **Brown**.

1. **President Report** (Carr):

- **Annual Meeting** summary:
 - We had about 30 attendees. Received many favorable comments. Annual meeting successfully hosted a **web conferencing**.
 - Collect and send **lesson learned** file to Brown for utilizing to plan the future Annual Meeting.
- **Loan Repayment to national** motion:
 - Carr made a motion via email in a January exchange between board members for the Potomac Region to extend Potomac loan to national for the requested period with planned repayment at the end of 2019. Motion was seconded by Rempel via email.
 - Board did not receive enough emails for the online approval of the loan repayment to national. Members discussed the motion during the meeting; requested an interim report from national; Chen forwarded a report to us via email he recently received from **Karen Schuckman**. Members unanimously approved the motion of extending our loan to national for the requested period with planned repayment at the end of 2019.
- **Committees and bylaws:**
 - Proposed amendment to Bylaws; Operations while considering Bylaws amendment, and identifying chair and members for the Standing Committees

- Members discussed the necessity of amending bylaws to help ASPRS Potomac function efficiently with an intention to reducing the number of Bylaws delineated standing committees.
- Dobbs, Chen and other members liked and agreed with the amendment of bylaws suggested by Carr. Board members agreed unanimously to start operating in the meantime while considering Bylaws amendment in April 2019 meeting.
- Carr proposed special committees and appointed willing board members to serve as chair. Motion was approved. Members agreed and provided their approval. President, ASPRS Potomac Region, is an ex officio member of each committee. Those who agreed to serve committees either as a chair or member are:
 - Student Chapter and University Program Engagement Committee - **Paquette**
 - Professional Certification and Career Advancement - **Hope**
 - Awards Committee - Dobbs
- Carr requested that board members should talk about at least one objective with quarterly goals at the April board meeting.

2. **Vice President Report (Lasko):**

- Technical Program Committee objectives
 - Committee will focus on activities that will benefit and be of interest to DC area members; the NC Chapter is focusing on activities with the state of NC. As that program has been quite successful, it will be used as a model for the DC area. Activities being consider for this year include webinars, an event hosted by ESRI, and support to a GIS event to be held at Towson State University.
 - Lasko proposed **a survey** of region members to identify what region events and activities in which they are interested to identify priorities that may help the committee for this year's planning. ASPRS National will help us to put together the survey through Survey Monkey.
 - Carr suggested working with Paquette and the Student Chapter and University Program Engagement Committee to collaborate with other student chapters.
 - Hope provided the board with information regarding an upcoming **NCAUG and NCASPRS spring symposium** and related call for papers. Morgan is organizing a ½ day to full day session. Hope will send details to Singh coordinate with Martin Wills to put this on website to help increase awareness with membership.

3. **Secretary-Treasurer (Singh):**

- Accounts Total \$33,104.23
 - Checking \$4,777.62
 - Money Market \$27,284.60
 - March Expenditures:
 - We paid \$1327.01 to **Founding Farmers** for the Annual Meeting
 - We collected \$635.00 from attendees.
 - We issued a refund check of \$25.00 to two members could not attend the Annual Meeting

4. **North Carolina Chapter Report (Morgan):**

- Chapter has a new logo. Chapter meets once every month through web conferencing, and twice in-person in a year: summer and winter. Chapter met in-person at the NCGIS conference.
 - Carr requested a copy of NC chapter logo for the region files.
5. **Region Director's Reports:** (Dobbs)
- Student Chapter activities. Paquette was not present. Members admired student efforts at the meeting, including their presentations. Student presentation at the region annual meeting was the highlight.
6. **Region Officers Council Representative Report:** Brown/Carr
- Brown updated members on 6 March meeting; reported the operating procedures on the sustainability of regions, and membership database cleanup.
 - ASPRS membership required for all region chapters
 - Carr suggested collecting chapter bylaws. Morgan, NC Chapter, chair will send chapter bylaws. A copy of chapter bylaws with the region will help members to answer questions during the regional officers council meeting, if any questions comes up.
7. **Summary of Action**
- Chen will forward **Region Loans** email sent by **Karen Schuckman** to board members.
 - Committees chairs - come up with objectives for the year and goals to achieve them
 - Morgan will send
 - GIS conference to put on ASPRS Potomac Region website
 - NC Chapter bylaws and the logo
 - Carr will contact Paquette to engage student chapters for a copy of chapter bylaws
 - Motion to adjourn.

Meeting Adjournment: President adjourned the meeting at 7:15 pm.