

Minutes: ASPRS Potomac Region Board Meeting, 19 December, 2017

Board Members Present:

- Chris McGlone (President)
- Jackie Carr (Secretary/Treasurer)
- Evan Brown (Region Director)
- Michael Paquette (Region Director)
- Yogendra Singh (Historian)

Board Members Absent:

- Gang Chen (Vice President)
- Paul Bresnahan (Immediate Past President)
- David Alvarez (Region Director)
- Mukul Sonwalkar (Region Officers Council Representative)

1. Opening: The meeting was held via teleconference and was opened by President Chris McGlone, at 6:03 pm; a quorum was present. The November minutes from the previous meeting were unanimously approved.

2. President Report (McGlone):

- Election results
 - Secretary-treasurer
 - David Lasko
 - Region Director
 - David Alvarez
 - Member voting participation was very low, 8%
 - New officers will be installed at the annual dinner planned for February.

3. Vice President Report (Chen):

- NC Chapter Status:
 - In person organizational meeting was held 5 December 2017 with over 15 people attending. Chen attended by dial-in.
 - The group reviewed the draft by-laws and made changes to the draft based on attendees' concerns and comments. A revision has been sent to the group for approval.
 - A petition form was also sent for signatures and there is optimism about reformation of the chapter.

4. Secretary-treasurer Report (Carr):

- Accounts Total \$ 34,819.94
 - Checking \$7,500.32
 - Money Market \$27,267.58
 - CD \$0; CLOSED
 - November expenditures:
 - \$26.48 – postage for mailing paper ballots
 - \$10.59 – envelopes for paper ballots
 - \$17.09 – postage for mailing books to Appalachian State
 - Total = \$54.16
 - Planned December expenses: web services (no bill received to date).

5. Region Directors Report (Alvarez, Paquette, Brown):

- Annual Dinner (Brown)
 - Recommend Maggiano's Little Italy in Tysons Galleria as it seems best value and best price of all locations explored. Brown will send an email with all pricing information for review by board members. The following is an informal and approximate summary of the location offerings
 - They offer a private room (35-40 people), family-style meal service, \$39 per person, \$1000 minimum, cash bar - \$75 dollar bartender fee in room, 6% tax, no event fee, 20% tip fee
 - Week day date is a cheaper option and has supported higher attendance in the past
 - Proposing Tuesday, February 20th with back up for Monday February 12th. Brown will secure date with venue.
 - Program idea – panel of 4 representatives (academia, government, industry data, industry sw)
 - We will finalize Annual dinner planning to include budget, dates, venue details, pricing and program by email. Any unresolved questions will be addressed at the January board meeting.
- Student Chapters (Paquette, Brown)
 - Nothing new to report at this time.

6. Regional Officers Council Representative Report (Sonwalkar):

- ROC meeting scheduled for Wednesday, Dec 20. Sonwalkar plans to attend. McGlone will also call in to listen and report back.

7. Meeting was adjourned at 6:28 pm.