Minutes: ASPRS Potomac Region Board Meeting, 17 July 2017

Board Members Present:

- Chris McGlone (President)
- Gang Chen (Vice President)
- Jackie Carr (Secretary/Treasurer)
- Paul Bresnahan (Immediate Past President)
- Evan Brown (Region Director)
- Michael Paquette (Region Director)
- Yogendra Singh (Historian)

Board Members Absent:

- Mukul Sonwalkar (Region Officers Council Representative)
- David Alvarez (Region Director)

1. Opening: The meeting was held via teleconference and was opened by President Chris McGlone at 7:01 pm; a quorum was present. Motion by Singh to approved the minutes from the previous meeting, second by Paquette. Motion passed.

2. President Report (McGlone):
   - Attended July International Cartographic Conference and manned the ASPRS booth
   - Input is needed for newsletter, please send content to McGlone via email.
   - All books and manuals have been collected from ASPRS national headquarters and are ready for distribution to active student chapters
   - Performed some cleanup of Library at National headquarters.

3. Vice President Report (Chen):
   - North Carolina chapter update:
     - Hope Morgan, the organizer, has sent out a July email to gather interest in a potential meeting in August
     - Unable to verify yet if membership requirements of 10 members will be met

4. Secretary-treasurer Report (Carr):
   - Accounts Total $ 60,596.32
     - Checking $7,289.45
     - Money Market $27,261.86
     - CD $25,296.13
   - June expenditures
     - $750.00 – Web Services
• No Planned July expenses.
• Action from June meeting to investigate required minimum account balances:
  o Business checking: average of $5000 must be maintained in a month
  o Business Money Market: $500 min daily
• Sun Trust CD will mature and be automatically renewed 7/26/2017
  o Board determined to cash in CD when matures and distribute it between the
    checking and money market accounts

5. Region Directors Report (Paquette):
• No new information on student chapters,
• No change in identification of potential tech tours
• Attended July ESRI Users Conference in San Diego and stopped by the ASPRS booth
  • Was provided PR membership list in excel format including lists of people that need
    to renew and are past due
    o Region Directors will reach out to past due and near renew members
    o May want to identify members in NC to cross reference with Hope Morgan’s
      list and to try to boost potential chapter membership/participation interest.

6. Regional Officers Council Representative Report (Sonwalkar):
• McGlone received email from Sonwalker who is in India due to family illness.
  Regional Officers Council activity is currently low with no meetings on the schedule.

7. Other business:
• Web Page/Services Issues (Bresnahan):
  o Technical Division Council looking to better utilize ASPRS national web
    services but community pages don’t push information posted out to
    subscribers. This should be highlighted as a priority website update.
  o Also recommend considering balancing use of ASPRS national services with
    services currently contracted with Martin Wills for Potomac Region.
    Options discussed:
    ▪ Reduce payment to Wills (currently at $3000 per year paid quarterly) as services are currently reduced or switch to a hosting
      rate plus hourly services.
    ▪ Expand Wills’ services to assist ASPRS national to fix the stated
      website issues.
    ▪ McGlone has action to contact Wills for discussion and
      recommendations and to also reach out to national to discuss
      potential collaborations to remedy web services.

8. Meeting was adjourned at 7:22 pm. Motion to adjourn by Chen, second by ??.
   Motion passed.