

Minutes: ASPRS Potomac Region Board Meeting, 20 February 2017

Board Members Present:

- Chris McGlone (President)
- Mukul Sonwalkar (Region Officers Council Representative)
- Jackie Carr (Secretary/Treasurer)
- Paul Bresnahan (Immediate Past President)
- David Alvarez (Region Director)

Board Members Absent:

- Gang Chen (Vice President)
- Evan Brown (Region Director)
- Michael Paquette (Region Director)
- Yogendra Singh (Historian)

1. **Opening:** The meeting was held via teleconference and was opened by President Chris McGlone at 6:04pm; a quorum was present. Minutes from the previous meeting were not available due to technical issues. Approval is held for the next meeting.
2. **President Report:** (McGlone) Outlined agenda for the coming year; goals continue to focus on increasing member participation with particular emphasis in reaching out to Maryland professionals and potentially academia, building student chapters, and revitalizing the newsletter. More details provided in topic discussions below.
 - Transition details:
 - ASPRS Potomac email addresses will be remapped; request that national director email be renamed to reflect new title – Region Officers Council Representative
 - Website updates must be worked.
 - Bank account changeover is planned for Saturday, 25 February.
3. **Vice President Report:** (Chen)
 - Technical Difficulties – No report.
4. **Secretary-treasurer Report:** (Carr/Chen)
 - Delayed transition – No report at this date.
5. **Regional Officers Council Representative Report:** (Sonwalkar)
 - Transition of position is underway and Sonwalkar will reach out to Eckstein (former National Director) for guidance on procedures, operations, and typical responsibilities

6. Region Directors Report: (Alvarez)

- Coordination with LIDAR Conference – Conference has new leadership; has made initial contact and will continue engagement as they become more settled in the position

7. Tech Tour Planning: (McGlone)

- Ideas are welcome and we will be engaging more actively soon.

8. Annual Meeting Report: (McGlone)

- About 21 people attended; it was a good venue and a good meal.

9. TUGIS: (Alvarez)

- Plan to participate with a booth at this year's TUGIS. Alvarez, McGlone and possibly Sonwalkar to man the booth.
- After this year's conference engage TUGIS organizers to support a competition for next year. As students only submit abstracts in advance, will need to define competition guidelines and document evaluation criteria for presentations to select a winner.

10. Membership: (McGlone)

- Multiple databases or database views of members is becoming an issue. There seems to be discrepancies between what is available through board member login to My ASPRS and what can be seen by Priscilla Weeks at national headquarters. Bresnahan volunteered to work with national headquarters to move towards a single database/data view this year.
 - A membership subsection list is needed for North Carolina region to reach out to professionals in support of forming a Potomac Region chapter (ten members are required).
- Student Chapters – desire to continue building membership interest through student chapters
 - George Mason has been active
 - Appalachian State has reached out to inquire about student chapter information
 - James Madison has also inquired in the past
- Increase involvement from Maryland
 - Desire to reach out to Maryland professionals to encourage greater involvement
 - May also reach out to TUGIS organizers and Maryland academic programs

11. Other relevant business:

- Newsletter – Will work to revitalize newsletter publication schedule/content gathering.

12. Meeting was adjourned at 6:29pm.

- Motion to adjourn by Alvarez, seconded by Bresnahan.

Next meeting: 6pm, 19 March 2017