Minutes for Board Meeting: November 28, 2012
Meeting called to order at 6:00pm with John Manzer presiding.

Agenda and Minutes:

1. **Roll Call:** John Manzer (President), Chris Parrish (Past President), Ashley Holt (Secretary/Treasurer), Barbara Eckstein (National Director), Chris McGlone (Technical Advisor), David Streutker (Region Director), Robert Black (Region Director), Pete Doucette, Josh Sisskind (Region Director).

2. **Treasurer’s Report** (Ashley)
   a. Allan and Ashley are wrapping up remaining financial items from GeoTech (refunding student registrations from GMU, Virginia Tech and Penn State).
   b. Allocated budget to Pete for Annual Dinner.
   c. Ashley will follow up with David Szymanski regarding $5000 payment to co-sponsor a social event for the ASPRS National Conference.

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<th>10/01/12-10/31/12</th>
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3. **Winter newsletter** (David)
   a. John is seeking information from Intergraph to include in the newsletter.
   b. Allan will provide post-GeoTech input.
   c. Yogen’s Photos: John will ask Yogen to mail on CD.

4. **Elections** (John)
   a. The Board reviewed the position descriptions in Bylaws. Josh’s term as Region Director is up; he has decided to run again for his BOD position.
   b. Treasury/Secretary Nominations.
      • BOD discussed and will contact possible candidates: e.g., BAE’s Susan Oakley, Steve Payton, James Cannistra CP (MD Surveyor).
• Work with ASPRS to send email to membership list to self nominate.
• Make arrangements for online voting with Martin.

c. Milestone (dependency) in preparation for Annual Dinner = 6-weeks in advance of Feb 5th = Mid December.

5. **Annual Dinner** (Pete)
a. The venue will be the Courtyard Marriott in Fairoaks (same venue as for GeoTech).

6. **NGA Tech Tour** (Ashley)
a. Date set for January 11th, up to 24 participants. Visitors will meet for lunch followed by a roughly two-hour tour.
b. BOD agreed to allocate $400 to pay for lunch and/or post-tour social.

7. **Lapsed membership** (Josh - moved to next meeting)

8. **National Report** (John)
a. The BOD voted to cover Barbara’s expenses for the Tampa/MAPPS trip as she had to cancel her trip due to Hurricane Sandy. PR reimbursed her $225.60.
b. Baltimore planning: Robert is working on user groups.
c. National groups: The restructuring committee will be attended by John.

9. **Planning for Annual Reports to National** (John, Chris P.)
a. Ashley will work with Martin to get all legacy notes posted to the website.

10. **Other matters**
a. Due to the holiday the next BOD meeting will be December 19.

**Acronyms & Abbreviations**

- **ASPRS**: American Society for Photogrammetry & Remote Sensing
- **BOD**: Board of Directors
- **PR**: Potomac Region