



Potomac Region Meeting Minutes

18 July 2007

Date: 18 July 2007

Time: Meeting called to order at 4:35 PM by President David Szymanski

Location: Eggspectations restaurant, 5009 Westone Plaza Dr., Chantilly, VA

Attendees

David Szymanski, President
Barbara Eckstein, Secretary/Treasurer
Brian Mayfield, Eductn. & Comms Committees
J. Chris McGlone, Tech. Prgm Committee Chair
Yogendra Singh, Historian
Steve Payton, Region Director

Absent Board/Committee Members

David Kohlbrenner, Past-President
Amy Becker, Region Director
Richard Gomez, Ed. & Prof Dev. Committee Chair
Cliff Greve, Board Advisor
Nate Smith, Board Advisor
Srinivasan Dharmapuri, NC Chapter President
James Hipple, Nat'l Director, Potomac Region
John Manzer, Region Dir. & Comms Chair
Larry Pettinger, Membership Committee Chair

Agenda Topics: All New Business

1. Treasurer's Report
2. Budget
3. National Director's Update
4. Communications Committee
 - A. Update on planning
 - B. Status of newsletter
 - C. Status of Website
5. Technical Program Committee
 - A. Update on planning
 - B. 23 Aug Tech Tour
6. Membership Committee
 - A. Update on planning
 - B. Status of September Member's/Student Forum meeting
7. Professional Development Committee
 - A. Student Forum Status
 - B. Status of Student Form
8. 2009 National Conference
9. Other Business

Note: ASPRS-Potomac Region bylaws require that at least 5 elected officers be present at an official Board of Directors meeting. Because only three (3) elected officers attended, this was not an official meeting, and no actions could occur that required a vote.

Topic 1: Treasurer's Report: Barbara Eckstein

The Treasurer's report for net assets is unchanged since the 27 June report, because there have been no bank account transactions since 30 May 2007, and the Treasurer has not received a bank statement since the June report. Checking account balance remains at \$37,252.87, and the CD value was \$17,329.82 at maturity on 26 June 2007.



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Dr. Eckstein broke out the expenses and income for the GeoTech 2007 conference in her report. Income was \$8,923.75, expenses were \$4,593.33, for a net total of \$4,330.42. Yogendra Singh commented that the net GeoTech income in 2007 was greater than that of the last GeoTech conference, which occurred in 2005.

Note that ASPRS-Potomac Region plans to host another GeoTech conference in 2008.

Action Item #1: David Szymanski will mail the most recent bank statement(s) to Barbara Eckstein.

Action Item #2: David Szymanski will change the mailing address for ASPRS-Potomac Region bank statement to Barbara Eckstein's home address.

Topic 2: Budget for 2007: David Szymanski & Barbara Eckstein

There is still no official budget for ASPRS-Potomac Region for 2007 or 2008. David Szymanski had proposed a budget based on past expenditures by various committees, but no official action to ratify the budget proposal has occurred.

Action Item #3: David Szymanski will resubmit the proposed budgets for 2007 and 2008 to the ASPRS-Potomac Region board, which will be reviewed and voted on by the next board meeting.

Topic 3: National Director's Update: James Hipple (absent)

Tabled until the next time James Hipple can attend a board meeting.

Topic 4: Communications Committee: John Manzer (absent)

A. Update on Planning

David Szymanski reported that John Manzer will update the website, and manage the newsletter, except the the very next newsletter, which David Szymanski will do.

Steve Payton is drafting a letter to send to regional chapters of other geospatial information professional organizations, to inquire whether their members may be interested in partnering with ASPRS-Potomac Region on activities, GeoTech 2008, and other related endeavors. Yogendra Singh provided the names of several organizations that may be interested.

Action Item #4: Steve Payton will email the list of professional organizations that will receive this letter to the ASPRS-Potomac Region board members.

B. Status of Newsletter

Submissions are needed for the next newsletter, which will be emailed, and not printed. David Szymanski proposed that all subsequent newsletters be emailed and not printed. Yogendra Singh suggested that retirees and other members may prefer hardcopy. Barbara Eckstein proposed sending a letter to the membership asking their preference.

David Szymanski plans to send a postcard to the ASPRS-Potomac Region membership by 3 August 2007, with highlights on the e-newsletter and the upcoming tour of the U.S. Army's Topographic Engineering Center (TEC) at Fort Belvoir. Chris McGlone and David Szymanski will contract with a printer in Falls Church to create the postcards.

Action Item #5: Newsletter articles are needed from the board members. For example: Barbara Eckstein – financial report. Yogendra Singh: Student Forum event.

C. Status of Website



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A blog feature, similar to that of the ASPRS Florida chapter, will be added to the ASPRS-Potomac Region website. Web feeds, i.e., links to active content, will also be added. The website must be XML/RSS compatible so that subscribers can be e-notified when the website is updated.

Topic 5: Technical Program Committee: Chris McGlone

A. Planning Update

Nothing to report.

B. 23 August Technical Tour

On 23 August, ASPRS-Potomac Region members can tour the Topographic Engineering Center (TEC) at the U.S. Army's base at Fort Belvoir, in northern Virginia. The tour begins at 1:00 PM and will last approximately two (2) hours.

Chris McGlone is in charge of this activity. One ASPRS member, plus one guest per member, may attend. U.S. citizenship is required. A social event will occur after the tour – location of the social event is not yet known. On-line registration will be available.

Action Item #6: Chris McGlone will ask TEC for an upper limit of attendees and whether social security numbers must be provided to TEC prior to 23 August.

Action Item #7: Chris McGlone will enable electronic registration for the TEC tour and for the après-tour social event via the ASPRS-Potomac Region website by 3 August.

Action Item #8: Chris McGlone will provide a head count of TEC tour attendees, and of après-tour social event attendees, to Barbara Eckstein by 6 August.

Action Item #9: Barbara Eckstein will select a location for the après-tour social event by 8 August.

Topic 6: Membership Committee: Larry Pettinger (absent)

A. Planning Update

Several board members commented on how much GIS technology has changed in the past several decades. This discussion led to the proposed topic for the next technical talk or round table: "Old Farts Perspectives on Changes in GIS Technology", to be presented by Chris McGlone and Yogendra Singh.

Note: ASPRS-Potomac Region did not make "Region of the Month" in July.

B. Status of September Members / Student Forum Meeting

There will be a symposium on GIS camera systems soon, probably at the end of August or in September. The symposium will focus (pun intended) on mature, large format cameras – only about 3 or 4 such camera systems currently exist. The symposium is for the entire GIS community, and ASPRS is a sponsor.

ASPRS-Potomac Region should plan to create and staff a booth at this symposium, to advertise and solicit for new members.

Topic 7: Professional Development Committee: Richard Gomez (absent)

A. Student Forum Status



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Yogendra Singh reported that the kick-off event for the Student Forum will occur in September. This will be a formal event, with national ASPRS officers invited, plus academic bigwigs, to give awards to the academic institute and to the ten (10) sponsored students.

B. Student Form Status

Yogendra Singh provided a hardcopy of the Student Forum award guidelines to all board members in attendance, for their review.

Action Item #10: All board members will review these guidelines and provide comment by the next board meeting.

Topic 8: 2009 National Conference: James Hipple (absent)

Tabled until the next time James Hipple can attend a board meeting.

Topic 9: Other Business

A. Approval of Minutes from May Board Meeting

Since the 16 May ASPRS-Potomac Region board meeting, there has been no official board meeting because fewer than 5 elected officers have been in attendance. As a result, the minutes from the last official board meeting on 16 May have not been approved.

Action Item #11: David Szymanski will send out the 16 May ASPRS-Potomac Region meeting minutes for electronic voting to accept and/or modify.

B. Thank You Letters to GeoTech 2007 Participants

David Szymanski reported that he sent “Thank You” letters to all GeoTech 2007 speakers and volunteers.

Action Item #12: David Szymanski will send a list of GeoTech 2007 “Thank You” letter recipients to Barbara Eckstein for the secretarial records..

C. Calendar for 2007 ASPRS-Potomac Region Board Meetings

Barbara Eckstein drafted a tentative calendar for ASPRS-Potomac Region board meetings for the 2007 calendar year. All dates were tentative, and Dr. Eckstein would gratefully accept suggestions of dates and locations from fellow board members. One suggested change was to hold the next board meeting at the après-TEC-tour social event on 23 August.

Yogendra Singh suggested that at least 2 board meetings take place at the ASPRS headquarters in Bethesda, MD, which is approximately one mile from a metro station and has teleconference capability. Those board members who travel by metro could be ferried from the metro to the meeting site by board members who are driving to the site. ASPRS-Potomac Region could pay for pizza delivered to the meeting site.

The meeting was adjourned at approximately 6:30 PM.

Minutes respectfully submitted by

Dr. Barbara A. Eckstein

ASPRS-Potomac Region Secretary & Treasurer 2007

29 July 2007