

# GeoEye Foreign Visitor Notification Form

**Today's Date:** \_\_\_\_\_ **Date(s) of Visit:** \_\_\_\_\_

**Name of Visitor:** \_\_\_\_\_

(if additional visitors are from same company, complete date, name, and title information only on an additional form and attach to this one)

**Title:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** (attach business card if available)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Office Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Passport Information:** (attach copy of passport if available) Y\_\_N\_\_ (on file already)

**Number:** \_\_\_\_\_

**Country:** \_\_\_\_\_

**GeoEye Point of Contact:** (person being visited)

**Name:** \_\_\_\_\_

**Title/Department:** \_\_\_\_\_

**Nature/ brief description of discussions:** (why the visitor is here):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Facility Tour:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Submit to your Security Officer as far in advance of visit as possible**